



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**MODEL GOVERNMENT DEGREE COLLEGE CHRARI
SHARIEF**

ZALOOSA, CHRAR-I-SHARIEF, BUDGAM

191112

mgdc-chararisharief.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Model Govt Degree College Charar-i-Sharief was established in the year 2011 to offer quality higher education to population of Charar-i-Sharief and its adjoining areas. The historical town of Charar-i-Sharief is famous for the Shrine of Sheikh Noor-ud-din Noorani who is one of the most influential saints of the valley. The college started its academic and co-curricular journey from transient sheds at Govt. Boys Higher Secondary School Charar-i-Sharief, while a fully functional permanent campus was under construction at Zaloosa, Charar-i-Sharief. The college shifted to its permanent campus in the year 2017 offering only Arts Subjects. However in the year 2018, the college introduced all major undergraduate courses in B. A., B. C.A., and B. Com to offer its students wide opportunities of learning. After a long wait and repeated demand by local population to Government, undergraduate course in science was introduced in 2019. Located in a very peaceful and serene environment, the college provides an opportunity for overall development of personality and a stress free ambience to the students. Since its inception, enrolment has grown rapidly, around only 200 students were enrolled in the initial year, but today more than 1400 students are enrolled in variety of courses gaining the realm of knowledge through the college. In the journey towards excellence, the college has expanded in terms of infrastructure and other facilities. The browsing centre in the college has been dedicated to the students with internet connectivity and 24x7 power backup. The computer lab is technologically rich with more than 40 computers available for the students for practical learning. Though this college is yet in infancy stage in terms of infrastructure, it offers students no less learning opportunities. A lot is yet to be done on developmental front, however we are confident that with the emphatic support of administrative department and the colleagues in the college, we will work hard and take this college to great heights. We ensure all stakeholders of our total commitment, dedication and honesty in discharging our duties. MGDC Charar-i-Sharief believes in value driven organizational culture propagating the campus as a family so that the learners become achievers and lead the society towards a better future through self realization, hard work, leadership, creativity, team spirit, honesty, discipline and proactive involvement to which the college provides the overall platform.

Vision

- To develop excellence, encourage scientific temperament, nurture inquisitive spirit of students and produce disciplined mind to lead the challenging tomorrow.

Mission

- To provide conducive educational environment to students to grow and become responsible citizens.
- To provide innovative educational environment, opportunities that enable the individuals, communities and the nation to grow, thrive and prosper.
- to provide job oriented courses.

- To provide maximum facilities in the curriculum to keep pace with the advanced knowledge and technology.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Catering students with variety of multi-faculty Undergraduate Courses.
- Adhering to the CBCS model of education.
- All available classrooms are converted into smart classrooms.
- Student-teacher ratio is continuously monitored and is as per the norm set by the parent University and Higher education department of J&K.
- The college strictly adheres to the academic calendar and the number of working days is according to the norm by the university.
- Sports department is equipped with variety of sports items for extra curricular activities.
- The student feedback pertaining to methods of teaching used by faculty, college facilities and other issues are taken into account from time to time with face to face interactions and grievance redressal system.
- The college caters to the needs of socially, economical backward and orphan students by providing financial aid.
- Inculcating the sentiment of social responsibility with continuous conduct of outreach programs, environment related programs.
- The college has 24x7 CCTV surveillance.
- The college incorporates each and every one in decision making process to evolve with the best plan of action achieved through suggestions and feedbacks from faculty, staff and students wherever necessary. Introduction of new streams to cater the diverse nature of population in the area.
- The college possesses the enthusiasm of carrying out multiple tasks related to social issues through its NSS units even though the college is yet to be registered for NCC.
- The college maintains strict discipline according to the code of conduct and strives to achieve the vision and mission.
- The college is active in all co-curricular activities keeping in mind that all round personality development is incomplete without co-curricular activities.

- 24X7 Power backed up library and computer lab with all necessary facilities.
- College campus is Wi-Fi enabled.
- Automated Library.
- College has developed Botanical Garden with number of Medicinal and other plants of botanical importance.
- College continuously introduces new job oriented courses, to provide opportunities to students of rural areas.
- Adequate parking facility for both staff and students.

Institutional Weakness

- More streams with subject diversity are needed.
- Limited number of permanent teaching and non-teaching staff.
- College lacks transport facility to students.
- Limited accommodation for growing enrolment.
- Laboratory work carried in pre-fabricated Huts.
- Limited fund allocation for developmental projects.
- Per teacher publications are poor which needs to be addressed.

Institutional Opportunity

- The ICT can be used to its fullest with virtual interaction.
- With state of art volleyball and badminton courts, the college can host competition in these games at national level.
- Addition of more skill enhancement courses as per requirement in both private and public sector.
- Strengthening the college and Cultural Academy collaboration as the college is situated in the land of renowned Sufi saint.
- Improving soft skills and addition of more skill courses of the students keeping in view their rural background.
- The college has a good ambience which can be used to host various programs organized by fellow colleges, governmental and non-governmental organizations.
- Replacing conventional energy with solar power.
- The college has vast land about 9.73 acres which can be evolved into eco-friendly themes.

Institutional Challenge

- Student Progress in terms of higher education and employment.
- Acquisition of transport facility for student.
- Improving skill and language among students.

- Involving more and more students in cocurricular and extracurricular activities.
- Encouraging the faculty to stress on research output.
- Proper maintenance of Sports ground.
- To provide medical facility to students by a medical practitioner.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. The College implements the curriculum prescribed by University of Kashmir. Principal of the college conducts meetings with the faculty members to develop strategies for effective implementation of the curriculum. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars and the traditional teaching methods. The College motivates and encourages its faculty members to participate in various Orientation/ Refresher Courses, Workshops and Seminars to update their knowledge and to improve the teaching skills. The college provides sufficient books and other materials like papers, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Library committee regularly conducts meetings and feedback and then takes appropriate decision regarding the purchase and procurement of books, papers, magazines etc. The class work, academic activities and course files have been properly monitored by academic affairs committee on regular basis to ensure the execution of timetable and the report is submitted to Internal Quality Assurance Committee (IQAC) of the College. IQAC also monitors execution of academic calendar and teaching learning process and finds the gaps, if any. The academic progress and performance of students is continuously monitored by regularly conducting tests and assignments during the semester. Views of experts from industry, academia and alumni on curriculum are taken regularly. A proper student and parent feedback system has been adopted to ensure effective and proper implementation of the curriculum. Feedback from industry and alumni is also given due importance.

Teaching-learning and Evaluation

1. The most important thing in teaching learning process of this institute is ability of its teachers to create enthusiasm, ignite passion and generate curiosity among the students. The admission process of the college is managed by admission committee which is responsible for admission forms, prospectus and counselling process. For every student mentoring is done to solve their academic and stress related issues. Keeping in view the changing curriculum, seminar and workshops are organized to enable the teachers to adapt the changing needs of the society and market. The college has a well-organized and well-planned teaching, learning and evaluation process. Before starting of the semester, teaching load distribution is considering the experience, choice of subject given by the faculty. Faculty specializations and interest of faculty in particular subjects. For effective teaching learning faculty members make use of ICT and E-learning. The institute has well qualified and experienced faculty. It always tries to achieve excellence in teaching and learning by adopting new or alternatives methods for understanding of students and for improving the results. Also, the various departments of the institution motivate and support the students to participate in technical events like paper presentation and project completion etc. The teaching learning process involves chalk and talk methods, PPT's, Audio-Visual Presentations, videos and use of web resources, if required, for better enrichment and delivery of the curriculum.

Research, Innovations and Extension

1. Being predominantly an undergraduate college with paramount cynosure on academics, the college does not have prime active research centres. However, the college has vibrant, spirited and zestful faculty who engross themselves in various research related activities both within and outside the state. The college invigorates and appreciates such participations. Various faculty members are continuously engaged in scholarly work in their respective specializations which gets published in reputed journals. This helps in reshaping teaching in view of latest findings and adds up to the quality teaching. Students are frequently exposed to field trips to ignite an attitude of research in them. Moreover, the college is in a continuous gear to seek collaborations for various courses with different organizations to expose the students to different programmes outside their routine academics to uplift their overall development.

Infrastructure and Learning Resources

Model Government Degree College Chari Sharif infrastructure development started after the shift from temporary location at Govt. Boys Higher Secondary School (HSS) Chari Sharif to its permanent campus at Zaloosa in 2017. The new college building covered an area of 77886 sq.ft constructed by J&K government. The infrastructure was evolved to great extent and presently college consists of 07 smart classrooms equipped with Wi-Fi enabled IFPD boards and backup facility, 01 computer lab, 01 seminar/multipurpose hall, 01 automated Library Block and many other rooms which are utilized for various purposes. College has also 4 prefabricated labs and a girls common room. College has 10 mbps dedicated BSNL wireless leased line connection and 3 BSNL optical fiber connections with customizable bandwidth up to 60 mbps each for campus wide internet enabled Wi-Fi connectivity. College also has fully equipped browsing center with Wi-Fi facility. The infrastructure in browsing center includes 14 computers, printer, 5kva online UPS, 62.5 KVA Genset, etc. College library consists of consisting of 10500 Books, 215 References, reading room for both boys and girls. Students can access the library database through LAN Connected computer systems. The library has subscribed to seven dailies and 02 national newspapers with around 05 magazines for current affairs knowledge to keep the users abreast with the current happening around them. Sports infrastructure in the college includes large playground, fully equipped gymnasium and state of art valley ball and badmintons courts. . During the last five years the number of students has increased manifold. Total number of enrolled students in current academic year has reached near about 1500.. At present the institution owns a total number of 80 working computer systems distributed among all the departments as per the requirement. The college computer lab for the department of computer science is well equipped with 55 computers to accommodate one full strength class For effective use of infrastructure both in curricular and extracurricular activities well trained human resource is available in the college. The students are encouraged to use the lab beyond their class hours to gain knowledge. The budget allocations (in Lacs) for infrastructure development in last five years has increased from 16.58538 to 364.89941. The institution intends to upgrade its standard every year to cater the needs of the current generation of students. In this regard the college purchasing committee spends Rs 21, 29,515.00 for purchasing 55 computers funded by the RUSA.

Student Support and Progression

The institution has devised Financial Aid Committee that initiates the required procedure for granting Financial Assistance to deserving students, out of student aid fund immediately after the closure of admission process. Moreover, other scholarships are also availed by students like National Scholarship by Ministry of minority affairs, State scholarship given to underprivileged class by social welfare department and labour department.

The college always acts as a helping hand as far as necessary documentation for the same is concerned. The college has a Career Counselling Committee in place that provides academic as well as career counselling services to the students. The committee devises a counselling team, particularly during admission process, to guide and counsel the students regarding their selection of academic streams/subjects etc. The college has a transparent mechanism for timely redressal of student/staff grievances including sexual harassment and ragging cases, if any. The College Grievance Redressal Cell and the college Discipline Committee are entrusted to take notice and cognizance of the incidents pertaining to sexual harassment. However, due to strict discipline/vigil maintained by the members of the said committees no room for such heinous act is possible within the college campus. The college, being an academic Institution does not possess a structured/advanced mechanism for the placement of students like most of the professional institutions. However, efforts are being made to find jobs for the students through various schemes sponsored by the Central and State Governments like UDAAN etc. as an initiative the college administration has recorded by utilizing different platforms. Due to the fear of such councils getting misused, the college has been reluctant in encouraging such concepts. However the student leaders/ Head Volunteers of each unit of **NSS** and **CR's** etc. are involved in the decision making & management purpose while preparing for some event or program. The college has recently applied for the registration of Alumni Association.

Governance, Leadership and Management

The college is governed by department of higher education. The Principal executes powers on ground through a system of committees headed by respective Conveners and coordinators. The college committees comprises of teaching faculty and non-teaching staff besides student representatives. The college has decentralized the powers and made all the stakeholders accountable. The management at institutional level has two facets academic and non-academic. Student Alumni and parent bodies are important institutional ingredients of management. The college caters for transparency in the system. Students play an important part in promoting learning culture. The leadership is democratic. Top to bottom approach is discouraged and bottom to top approach is respected and implemented religiously. The committees headed by respective conveners manages affairs with the device of discussion and deliberation to arrive at any decision. At the beginning of every academic session, various committees are constituted and the list of these committees is displayed on the notice board of the college. This democratic environment has taken the college to new heights every year, aspiring for higher competitive goals in the arenas of leadership and governance. Any progressive policy and plan is thereby implemented after due deliberations at the level of the Staff Council Committees, which form the backbone of the organization. The newly constructed Volley ball and Badminton courts, pre-fabricated huts, kitchen garden, botanical garden and the development of lawns, is an example of such diligent planning and deployment at various levels. The college believes in democratization of activities and information. The e-governance tools used by the college facilitate ease of access to information, to students and faculty. In addition to the collective role of the faculty, the IQAC at the college has left no stone unturned to improve overall quality in teaching-learning processes.

Institutional Values and Best Practices

1. Model Govt. Degree College Chrar-e-shrief adapts values and practices which promotes woman empowerment, ensures clean, pollution free campus. Initiatives taken by the college to sensitize faculty and students about their responsibilities, college organizes various programmes like faculty improvement programmes, seminars, debates, workshops. Discipline committee, Anti ragging and woman empowerment committees ensure discipline and harmonious environment in college. One of the best practices adopted by the

college is introduction of teaching learning through ICT tools. All the classrooms available in college are equipped with IFPD'S (Interactive Flat-Panel Display). Age old teaching aids have been replaced by modern teaching aids. In Science laboratories smart boards are installed for better understanding of subject matter. College campus is wi-fi enabled. Our library automated and houses more than ten thousand books. There is rich collection of reference and text books covering almost all the subjects offered by the college. Students are getting benefitted by library services by the use of computers. Number of Students enrolled in our college come from weaker sections of our society. Special attention is given to them for upliftment of their moral. Separate bank account in the name of student welfare has been created and faculty members contribute in it. Students who are in dire need are provided with financial assistance. Department of Botany has botanical Museum in their laboratory that has collection of seeds from college kitchen garden and lawn flora. seeds are used to raise ornamental and vegetable plantlets in nursery for later use at their respective places.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MODEL GOVERNMENT DEGREE COLLEGE CHRARI SHARIEF
Address	Zaloosa, Charar-i-sharief, Budgam
City	Srinagar
State	Jammu And Kashmir
Pin	191112
Website	mgdc-chararisharief.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ravina Hassan	01951-253027	9419169860	01951-253027	gdc.chararisharief@gmail.com
IQAC / CIQA coordinator	Arshad Hussain Bhat	-	7006072609	-	arshad.bhat8@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	29-06-2011

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jammu And Kashmir	University of Kashmir	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	25-09-2020	View Document
12B of UGC	25-09-2020	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Zaloosa, Charar-i-sharief, Budgam	Rural	9.737	4797.4

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Twelfth	English,Urdu ,Kashmiri	40	36
UG	BCA,Computer Application	36	Twelfth	English,Urdu ,Kashmiri	40	11
UG	BA,Arts	36	Twelfth	English,Urdu ,Kashmiri	360	360
UG	BSc,Science	36	Twelfth	English,Urdu ,Kashmiri	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				22			
Recruited	0	0	0	0	0	0	0	0	5	3	0	8
Yet to Recruit	0				0				14			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	4	3	0	7
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	4	1	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	4	0	11
M.Phil.	0	0	0	0	0	0	6	4	0	10
PG	0	0	0	0	0	0	1	2	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		1	1	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	804	0	0	0	804
	Female	692	0	0	0	692
	Others	0	0	0	0	0
Certificate / Awareness	Male	37	0	0	0	37
	Female	39	0	0	0	39
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	1	4	5	3
	Female	2	3	5	0
	Others	0	0	0	0
ST	Male	4	11	7	6
	Female	0	0	2	1
	Others	0	0	0	0
OBC	Male	2	17	4	0
	Female	3	2	3	0
	Others	0	0	0	0
General	Male	63	49	100	97
	Female	62	69	87	116
	Others	0	0	0	0
Others	Male	83	83	87	39
	Female	64	67	61	28
	Others	0	0	0	0
Total		284	305	361	290

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Being an affiliated college, our course structure and the content for pedagogical transaction is designed by the parent university as per the UGC guidelines. Our top leadership is carving out the way for the fruitful implementation of multidisciplinary and interdisciplinary education which will definitely enable our students to develop the skills required in 21st century. while we will get more clarity in coming months on how the multidisciplinary and interdisciplinary approach to education being proposed in the policy shape up, we welcome the change and ready to implement in our college.
2. Academic bank of credits (ABC):	Recently Honorable L.G of Jammu and Kashmir Union territory convened a meeting with all the VC's of various universities to carve out, the roadmap for the implementation of NEP-2020. while we get more clarity in the coming months on how the academic bank of credits being proposed in the policy shape up, we welcome the change in the mindset of policy makers, which should help to create a framework for the country to take advantage of its demographical dividend. the vice chancellors have issued communiques to all the principals of affiliating colleges for the smooth implementation of NEP-2020. Hopefully, we are expecting that this historic policy on education will yield positive results and too have pulled our socks to ensure its effective implementation.
3. Skill development:	keeping in view the growing demand of Skilled work force in both public and private sector, Higher education institutions are framing their curriculum accordingly. from past few years, educationists have introduced many skill oriented courses in the curriculum. Need of the hour is to produce young generation obtaining degrees in their choice of subjects and additional skill course that will help them to start their own entrepreneurship after leaving the college. in this way a graduate from the college will become a job provider than a job seeker. our college adopted the same vision and followed the curriculum of parent university in later and spirit. Apart from usual skill curriculum from parent university, our college signed MOU with one of the training partner of NSDC, namely Knack Millenials pvt. Ltd. Said training partner is providing training to our students in Domestic Data Entry operator. in past

	<p>also our college has skill cell, that used to harness skill talent of students. "Kani shawal" weaving was one such skill that our students showed in the skill cell.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>currently the college ensures appropriate integration of Indian knowledge system by offering MIL(Modern Indian Languages) and core courses as per CBCS scheme set up by parent university. Languages like Urdu, Kashmiri, Persian, Arabic are offered to students as core subjects along with generic electives and skills. subjects like Political science, History are also offered in order to inculcate sense of national integration, love for art, culture and civic sense among the student community. whereas the subject sociology taken by our students reflects the socio-culture setup of Indian society. Teaching these courses through online mode during COVID pandemic was offered smoothly by the college. infrastructure is available in the college to offer these courses through online mode when need arises.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Our college offers two programmes with number of courses. programmes include Bachelors in Arts, Bachelors in Commerce, Bachelors in Computer applications and Bachelors in Sciences. After completion of their choice of programme, a student is expected to have: 1. Social, Historical, Economical, ideological and philosophical tradition and thinking. 2. The programmes also empowers the graduates to appear in various competitive examinations or go for higher studies of their choice. 3. Ignited minds, enough to think and act over solution of various issues prevailing in the human life to make this world a better place to live. 4. To develop scientific temper and approach among science students. 5. Qualities of science observation, precision, analytical mind, logical thinking, clarity of thought and expression, systematic approach, qualitative and quantitative decision making. 6. Trains the learners to extract information, formulate and solve problems in a systematic and logical manner. 7. B.Com graduates should be able to obtain basic knowledge and skills for doing buisness and viable activities of their choice. 8. B.Com programme also empowers the graduates to appear for various competitive exams or choose a profession of their choice. 9. Also acquires knowledge in the field of management accounting, corporate accounting, statistical and mathematical</p>

	techniques and related business laws.
6. Distance education/online education:	<p>Some renowned institutions like IGNOU, MANOU, in our country are offering quality education through distance mode in PG courses. Our college has offered full support in their endeavor to provide education at the doorsteps of people living in far flung areas like ours. Our college is running study centers of IGNOU, MANOU and from our parent university. our college is conducting contact classes and is providing information of enrolled students to their respective centers. During COVID pandemic our college switched over to virtual mode of teaching through various applications viz ZOOM, Google Classroom, WiseApp etc. once the NEP is implemented in Jammu and Kashmir, we will ensure smooth tranction of distance and online education as recommended by the policy framers of NEP-2020.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
131	142	96	58	29
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	3	1	1

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1496	1021	846	598	410
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
77	174	187	159	63

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
78	27	59	65	48

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	19	16	10	10

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
33	21	21	21	21

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 13

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
389.89425	65.03102	47.84441	60.94646	026.5485

4.3

Number of Computers

Response: 76

4.4

Total number of computers in the campus for academic purpose

Response: 74

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well-planned and documented process. The college regards effective delivery of curriculum as the most vital curricular aspect. Academic calendar is designed which clearly indicates the list of academic activities, co-curricular activities, etc and helps the faculty members to complete syllabus in time. Faculty members are allowed to attend different workshops, refresher courses, seminars, etc so that they remain abreast with the latest developments in their field of interest. Teachers are directed to submit periodical reports regarding the completion of the syllabi before end-term examination. The syllabi for the semesters are designed by the university of Kashmir. The faculty members of the college actively take part in the Board of Under-graduate studies, meetings of University of Kashmir, to suggest changes in the syllabi of their concerned subjects for proper curriculum development. Informal feedback is collected by the Head of the institution from the students about academics so that quality education is delivered to them. For the effective teaching learning process different methods are used by the teachers. Many faculty members deliver lectures using smart class and power point presentations wherever necessary. Seminars, debates and lectures are organised by various departments of the college. Students get benefited by the central library which remain open for faculty and students during working hours.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- The college follows the Academic calendar issued by the University and executes it rigorously.
- The Heads of Departments conducts the meetings to distribute workload, allot subjects, and plan the activities of the department and to review the completed syllabus.
- The Principal monitors the effective implementation of the Calendar through formal meetings with IQAC, Heads of Departments and if necessary informal discussions with faculty.

• Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- They record the conduct of teaching and practical in the diary.
- Periodic assessment of curriculum delivery is conducted by IQAC through HODs.

- The faculty engages extra periods and practical as and when necessary and maintains their records.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 4

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 1

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
75	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

THE curriculum framework and enrichment is directly undertaken by the affiliating university. Some of the faculty members are presently part of the UG board of studies. The faculty strives to put in the cross-cutting issues in the curriculum.

The College offers some courses which focuses on environmental sustainability, human values, gender sensitization, peace building etc. as part of the curriculum. The aim of introducing these courses is to acquaint the students to these crosscutting issues.

Every year the college organises the awareness programs for promoting environmental ethics by organising environmental week, punctuality week, plantation drives, cleanliness drives, Swatch Bharat activities etc.

For the overall development of the student's college organises the programmes on drug de-Addiction, women's day, Yoga day etc.

There is also prevention of sexual harassment cell headed by female faculty in the intuition where

problems of harassment cases are looked upon.

The college offers one compulsory subject on environmental science of BG 1st and 2nd semester at under graduate level. Despite the fact there is no broad subject on gender and human values, however insight schedule of numerous courses there are plentiful themes accessible which tends to issues like gender, human values and professional ethics.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the

following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

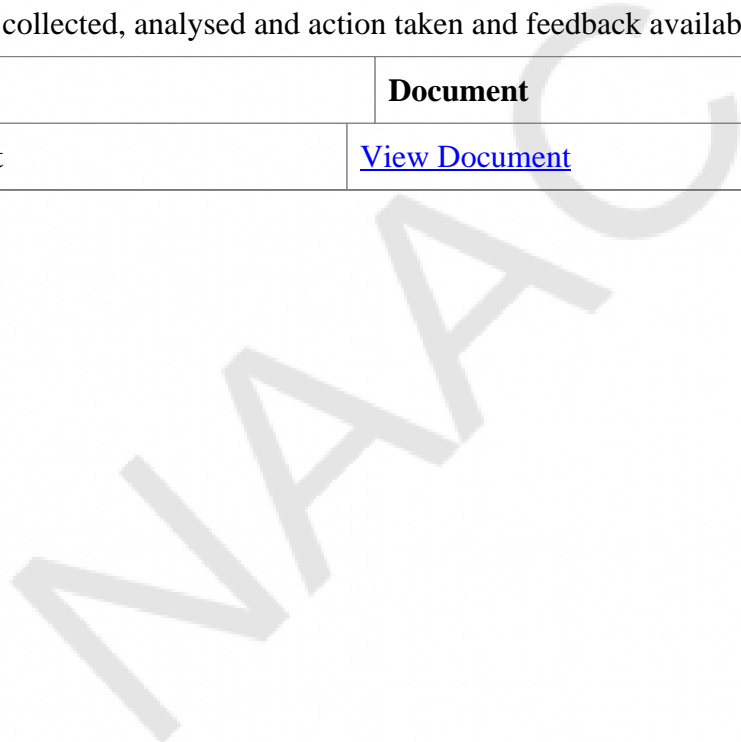
Response: D. Any 1 of the above

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 75.45

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
290	361	305	284	148

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
500	380	380	300	300

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
77	174	187	159	63

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The College career counselling and Admission Committee is responsible for the process of admission in the institution. Students are offered subjects based upon their interests, aptitudes and their own choice. The college career counselling cell plays a very vital role in guiding the students for the choice of subjects depending upon their capability and future prospectus of different subjects offered by the institution.

The college Internal Quality Assurance Cell (IQAC) ensures checking, monitoring and improving the quality of teaching. The learning level of students is assessed on the basis of students' interaction with teachers in the class rooms, internal assessments, University examinations. The teachers also keep special watch on Comprehensive Internal Evaluation to keep an eye on progress of students. Both academically advanced as well as slow learners are encouraged to participate in the co-curricular activities, as well as counselled regarding various competitive examinations.

Furthermore, with respect to the academically weaker students the college arranges remedial classes. Remedial classes help students to bridge the learning level gap. Slow learners who are not able to manage with the teaching in regular classes, are assisted through clarification of their doubts, revising important concepts and extra assignments to strengthen their learning. A special watch is also being kept on the progress of slow learners by their respective teachers.

In conclusion, the college have proper systematic mechanism to cater the student diversity in terms of learning levels as well as overall personality development.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 62.33

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College administration through Internal Quality Assurance Cell (IQAC) ensures, that the modern Learning and teaching pedagogies be adopted to improve the teaching learning environment in the college. The college policy is that student centric methods be adopted to improve the learning level of students

Various Teaching-learning methods are adopted by the faculty members which include Lecture Method, Interactive Method, Computer-assisted Learning, Experiential Learning etc. The Teaching – learning process is made effective through illustration and special lectures. To acquire first-hand knowledge of the subjects and current practices, students are engaged in field study. Lessons are taught through Power point presentations to make learning interesting besides oral presenting methods.

Most of the teachers use conventional methods such as lecture method. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.

Interactive method is used as a supplement to the lecture method. The faculty members make learning interactive with students by motivating student participation in group discussion, subject quiz, educational games, discussion and questions and answers on current affairs.

The Information and Communication Technology (ICT) has revolutionized the teaching learning process. An effective teaching without use of ICT is impossible in the current context. The institution has the essential equipment's to support the faculty members and students. ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, visualizer, Use of LCD projectors for seminars and workshops, Productive use of educational videos, Accessibility of non-print material for students of Computer studies.

Besides these certain courses related to Computer Studies demand project based Learning. The teachers are the guides to the students in the process of preparation of projects. In addition to this the Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Thrust is being given to introduce ICT tools in teaching and learning process. Need is being felt to provide education on platforms at par with advanced institutions in and outside the country. In this direction, college administration on priority basis purchased furniture and equipments to provide the education in accordance with modern trends. Classrooms with traditional markerboards and projector technology were replaced by Interactive Flat-Panel Display (IFPD) boards. The IFP'S in the classrooms are being used to deliver lectures and playing course videos/audios and will help in better communication. Entire campus has been turned into WI-FI enabled. ICT tools have now replaced the traditional teaching aids. For co-curricular activities like seminars, debates, workshops and other related activities, auditorium has been also been provided with one IFPD. A diesel generator for the purpose to provide power supply is recently been purchased. Diesel Generator is connected with academic block to provided necessary uninterrupted backup for the learners. For science stream, temporary arrangement in prefab huts is made to provide better environment for learners during practical work. There are four Laboratories each for Physics, Chemistry, Botany and Zoology. Each laboratory has been provided with one ceramic board along with wi-fi enabled podium for better understanding.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 62.33**2.3.3.1 Number of mentors**

Response: 24

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 66.93

File Description	Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 20.74**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	3	3	3	1

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 0.42

2.4.3.1 Total experience of full-time teachers

Response: 10

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The College ensures that the continuous internal evaluation is transparent and fair. Basic eligibility for evaluation process is made known to students through notice boards and class counselling. College notifies evaluation process and related documentation on the notice board. This includes distribution of marks and schedule of internal evaluation. Staff meetings are conducted periodically to review the evaluation process.

Seating arrangement for the conduct of internal examination is made on the pattern of external term end examinations. Both objective as well as subjective tests are conducted to examine the progress of students. The results thereof are declared to all students in the classrooms as well as on the college notice boards. Students are open to put their reservations and grievances with respect to the results either to the concerned teacher or directly to the principal. Further both examinations as well as evaluation is conducted under the supervision of other teachers from different departments of our college so that integrity and transparency of the examination process is maintained.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**Response:**

The college has an open, transparent and fair mechanism for grievance redressal and same applies to the examination related grievances. The college examination committee headed by the senior most faculty member as well as members from teaching faculty and non-teaching staff is entrusted the task of conducting fair and transparent examinations.

The institution follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the principal, after making an analysis of day by day university question papers by the subject handling faculties and Department Head who through the principal proceeds the same to the university immediately. Review on the question papers are made by faculties to find out the percentage of toughness in the question paper and the feedback is given to the department Head. University decision or information after resolving the grievances is intimated immediately to the concerned departments, once it is obtained through the principal. It is also conveyed to the students through class

coordinators and subject handling faculties. If student has any grievances related to evaluation of university answer scripts, they are intimated to the subject handling faculty and head of the department if necessary. The revaluation is applied for answer scripts, in which the re-evaluated marks can be obtained during the announcement of revaluation results of the same semester. In order to maintain transparency, students can apply for photo copy of their answer script and they may decide on re-valuation/re-totalling.

In conclusion any grievance with respect to the examination is examined by the examination committee which recommends its redressal in a short span of time. However, any stakeholder can directly approach to the college administration if he is not satisfied with his grievance redressal.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college ensures that all the departments prepare program outcomes, program specific outcomes and course specific outcomes. The program specific outcomes and course outcomes help students to evaluate their level of understanding in the course and choose their courses accordingly. The program outcomes, program specific outcomes and course specific outcomes also help teachers to prepare their lesson plans in a structured manner to enable a strong teaching learning environment. Seminars on learning outcomes are also organised by the college in collaboration with IQAC to further let teachers and students know the curriculum outcomes. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

1. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
2. Learning Outcomes of the Programs and Courses are displayed on the walls outside each department.
3. Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The evaluation process of the students in different subjects is followed as per the rules and regulation by the authorities of university of Kashmir. The implementation of the syllabi with changes and the process of

evaluation of the learners are monitored by the authorities of university of Kashmir and the principal of the college. Continuous assessment is essential for the fulfilment of the course outcomes and program outcomes. The college has an Examination Committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The program outcomes and program specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. The direct assessment is provided through examinations or observations of student knowledge or skills against measurable course outcomes with student interaction.

2.6.3 Average pass percentage of Students during last five years

Response: 69.71

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
78	27	99	66	49

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
152	27	214	86	66

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.35

File Description

Document

Upload database of all currently enrolled students (Data Template)

[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
18	13	13	11	10

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 6**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	2	1	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.44**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	3	1	1

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.01**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	4	6	2

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college consistently promotes participation of students and faculty members in various extension activities which sensitize them about social issues and develops social responsibility in them about the neighbourhood community. The college encourages the emotional development of students and works to enhance their emotional quotient and intelligence. The college organizes cleanliness drives to the nearby tourist spots like Doodhpathri etc where they interact frequently with the nomadic tribes thereby developing the social cohesiveness. NSS volunteers also visited the nearby tribal areas and distributed free masks, sanitizers and soaps during covid-19 pandemic. During environmental week celebrations the students visited the nearby orchards, collected the polythene, plastic wastes and interacted with the farmers. The college also arranges awareness camps about equality in gender, health care camps, sports events etc to felicitate the bonding between students and community.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response:** 16**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	8	0	1

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years****Response:** 19.18**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
127	241	513	0	13

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.4 Collaboration****3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years****Response:** 0**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 1

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The new college building covered an area of 77886 sq.ft constructed by J&K government. It consists of 07 class rooms, one computer lab, one seminar hall and many other rooms which are utilized for various purposes. College has also four prefabricated labs and girls common room. College has 10 mbps dedicated BSNL wireless leased line connection and three BSNL optical fibre connections with customizable bandwidth upto 60 mbps each for campus wide internet enabled Wi-Fi connectivity. College also has fully equipped browsing centre with Wi-Fi facility. The equipments include 14 computers, printer, 5kva online ups, 62.5 KVA Genset, etc. During the last six years the number of students has increased manifold and has crossed more than 350 per year. Total number of students this year has reached near about 1200. Many New courses were added with the combinations provided by the University of Kashmir Viz., B.C.A, B.COM, BSc, BBA, IT and Food Science and Technology . To cater to the ever increasing student strength the college has always taken Proactive measures to provide various facilities and to develop the infrastructure in the campus in terms of classrooms, library etc. The procedure followed in this regard is that at the beginning of every academic session respective HODs of various departments have a meeting with the principal to discuss the requirements of the current academic session and whether any addition to the infrastructure is needed. Efforts are taken to meet with the students' requirement and increase the academic strength of the college. The college has rich library with more than 10700 books making the teaching learning process effective. All the staff members of the institution are involved in the creation of a healthy learning environment and all the students are valued equally during their tenure in this institution. The curriculum designed as per the norms of the Kashmir University aims at a student centric learning approach that aims at the holistic development of the students. The students are provided with ample opportunities to bring out their skills through various co-curricular and extra-curricular activities. They are encouraged to use the available facilities optimally. the college possesses a total number eighty five functional computers distributed among various departments. The computer lab for the department of computer science is well equipped with 55 computers to accommodate one full strength class. Adequate lab attendants and sports trainers are appointed to ensure the effective utilization of the infrastructure. The students are encouraged to use the lab beyond their class hours to gain knowledge. The college is well equipped to conduct competitive exams like KAS, IAS, PSC, CBSE NET and SET. The college at present has following facilities:

Classrooms: 07

Library Block: 01

Multipurpose hall: 01

Computer Lab: 01

Science Labs: 04

Total number of books: 10700,

References: 215

No. of journals: 01.

Computers for staff and students: 85

Whiteboards: 12

Projectors: 08

Smart Board: 13

Inverters+ups: 13

Visual Presenter: 02

Leased line Internet connection of 10MBPS bandwidth

03 optical fibre connections with customizable bandwidth up to 60 mbps each.

55 computers funded by the RUSA.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has well laid out facilities for indoor and outdoor games and sports. The facilities include the following:

A. Indoor games:

01. 04 Table tennis tables ITTF approved used separately by boys and girls.

02. Carrom and chess boards

03. Gymnasium with latest facilities which include manual and motorized machinery

B. Outdoor games:

Standard playground for major games cricket, football, kho-kho, kabaddi. Process of developing playground is in process. The college has upgraded sports facilities as it owns a synthetic volleyball court and two acrylic Badminton courts, College has also facilitated the volleyball players with a mud court as

the demand of volleyball in the College is very high. Football and cricket facilities of the College are also upto mark as the College has well maintained playground with specific dimensions. The equipment required for the said games is present in the Sports department that also of international standards. The Sports department of the College has also made available the facilities for Athletics and engage the players in various intramural and extra mural tournaments. In order to break the monotony of the students the College has recreational activity facilities which help to keep students away from drug addiction and other social evils. Utilizing all these facilities, The College has been conducting intra mural and extra mural tournaments for searching the intrinsic abilities of the students and polish them to go to the next level of performance. With the help of these facilities the students of the College have represented College and university of Kashmir in various disciplines like Yoga and volleyball. Gymnasium of the College is used by staff and students free of cost which helps the staff and students to remain fit healthy and proactive. In addition to this, we have a multipurpose auditorium with a capacity of about 200 students, which is also used for conducting various cultural activities. College cultural fest, sports day, Debates, seminars, and quiz competitions. Activities are conducted any time in the ground or the auditorium is free the participation of the students in the various sports events is evident by their performance in the various activities

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 61.54

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description

Institutional data in prescribed format(Data template)

Document

[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 83.54

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
364.89941	47.56248	47.58977	54.27624	016.5853

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library has been automated with SOUL 3.0 as it is renowned Library management software with a high end server. The library has separate section for career counselling collection as well as reference collection which amount to more than 500 books with LAN connectivity. The library has two nodes exclusively for circulation and the students can search the book they need from the Online Public Access Catalogue (OPAC). Students can access/search the OPAC using computer systems installed at various places of the library including the library entrance and remotely from the Web OPAC available on the college website. Initially, the browsing centre had 08 computers and one printer for ease of access for the students, but recently the browsing centre has been shifted to the academic block with better capacity of 15 all in on PC's with 24x7 back up facility. The library also subscribes to National Library and Information Services Infrastructure for Scholarly Content (N-LIST) that is available to its students as well as faculty members. The library is fully ventilated and air conditioned with full camera surveillance and 24x7 power back up facility. The library also provides reprographic services to the students free of cost so that Xerox facility can be availed without any hassle. Also the library prints student PVC i-cards in-house for the convenience of the students with Zebra ZXP series dual sided colour card printer. The entry records are maintained for every user that visits the library. On academic days the library has a high footfall of users while on examination seasons, the circulation of books doubles the normal footfall. The library remains functional from 10:00am – 4:00 pm. Apart from the normal functioning, user are always advised for proper and optimised usage of the college library. The library has subscribed to seven dailies and 02 national newspapers with around 05 magazines for current affairs knowledge to keep the users abreast with the current happening around them.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 11.63

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
22.42646	19.23701	0.14914	6.49106	09.86479

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.84

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 28

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adequate IT facilities for strengthening the teaching and learning process. Therefore our campus is upgraded with all the necessary IT facilities. The computer lab is equipped with 50 computers with required software and antivirus. The computer lab is powered by online UPS to ensure uninterrupted

usage of computers. The college has 08 LCD projectors, 13 smart board, 06 electronic lecterns, 03 ups, 05 solar inverters, 03 graphics tablets and 02 visual presenters available to provide effective teaching for the student . Faculty members are using power point presentations, videos etc in the class rooms to enhance learning. Scanners, printers, Xerox facility is available and faculty members can use this facility for official and student purposes. The college campus is Wi-Fi enabled backed by 03 OFC connections and one leased line connection. Faculty members can access Wi- Fi anywhere in the campus to gain additional information, carry out research activities, and download information related to the curriculum and also to enhance their knowledge about their subject. In library wifi connection is also available for students and Students are always encouraged to use IT infrastructure in the best possible way to their learning.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 20.22

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 1.6

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.34775	1.35109	01.95008	0.91072	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

To monitor the quality of the policies and procedures of the institution, the college follows various systems and procedures for the effective functioning of the college. Some of them are listed below.

Academic: Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Kashmir University with regards to the selection. The students need to fill in the application form at the college. The student will be counselled with regards to the subject of his choice. Applications will be scrutinized and admissions will be done after scrutinizing them by strictly adhering to the university norms. Once admission accepted by the college, the same will be uploaded online to the university web portal.

Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. The sports facilities can be used by the students with a written request submitted to the Physical Director at the beginning of the academic session. These facilities can be utilized by the students only with the permission during their free periods or after the college hours. The library follows certain protocols in the usage of books. The entry register is kept for both staff and student at the entrance to the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year, each student will be issued library card after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Likewise the teachers are allowed to take any number of books after entering in the teachers register. They also must return the books after they finish reading. Whoever is leaving the institution be it a student or a faculty must get a no due certificate from the librarian.

The lab facilities are open to all the students for academic purpose. The students must enter their names in the log book before entering the lab mentioning the time. Both the computer and electronic labs are monitored by camera to keep tab on the student activity within the premises. The students are divided into batches so that the components or computers can be given equally for the students use.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 45.36

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
693	608	244	272	191

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.16

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	33	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.61

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
46	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 0				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0
File Description	Document			
Institutional data in prescribed format	View Document			

5.2.2 Average percentage of students progressing to higher education during the last five years				
Response: 84.62				
5.2.2.1 Number of outgoing student progressing to higher education.				
Response: 66				
File Description	Document			
Upload supporting data for student/alumni	View Document			
Institutional data in prescribed format	View Document			

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)				
Response: 2.08				
5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government				

examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	1	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	40	75	64	48

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.****Response:** 3**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

In order to ensure the student participation and attain transparency in academic as well as administrative affairs, the institution has made provisions for incorporating student members on various academic committees like Magazine Committee, Grievance Redressal cell, College Sports Committee, etc.

Besides this the institution follows the common practice of electing student representatives during the beginning of each academic session once the admission process is complete. One student representative is elected from each class as class representative. The student representatives (SRs) in the college are selected as per college rules. The students propose the names of the representatives from their respective classes. The students' representative are finally elected by the students in presence of the head of the institution accompanied by convener IQAC Coordinator, Dean Student welfare, and other representative teachers.

The SRs play an important role as the spokespersons of the student community by acting as a bridge between the enrolled students and the college administration. They present students' views and suggestions and convey the same to the college administration for discussion and resolutions.

The Student representatives (SRs) actively take part in encouraging and preparing students to participate in existing student oriented programs of the college i.e. debates, seminars, quiz/essay competitions, departmental tours and for physical fitness programs etc. Thus they contribute towards a healthy interaction among students and teachers regarding academic, Co-curricular and extra-curricular activities of the college

Furthermore these student representatives ensure discipline throughout the college campus by encouraging students to observe the rules and regulations of the college and also work towards maintaining a green and clean campus and instill environmental consciousness. They also bring awareness among the students regarding the necessity of making the college a "Plastic free zone" and stress the importance of maintaining personal health, hygiene and cleanliness inside and outside of the college campus.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	3	1	2	0

File Description	Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has recently applied for the registration of Alumni Association. Ex-students of our college have been roped in for Alumni Association. However, during past the Institution has been following the practice of inviting eminent intellectuals of the vicinity, former faculty members, ex-student volunteers, members of civil society, volunteer parents and concerned officials from district administration on various occasions like seminars, events, annual day functions or other similar programs. The sole aim behind that has been to interact with them so as to draw from their experience the right lessons which could prove beneficial to the working of the Institution and helpful in realizing the goal of excellence.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision statement of Model Govt. Degree College Charar-i-sharief is:

“A commitment to guide the students to develop excellence, encourage scientific temperament, nurture inquisitive spirit of students and produce disciplined mind to lead the challenging tomorrow”.

Our College is committed to transforming its vision into reality in its everyday governance, policies and actions.

The leadership and governance at our College is based on participative management and decision making that ensures an environment conducive for attaining the vision and the mission of the college. The mission of our college is:

- **To provide conducive educational environment to the students to grow and become responsible citizens.**
- **To introduce job oriented courses.**
- **To provide maximum facilities in the curriculum to keep pace with the advanced knowledge and technology.**
- **To provide innovative educational environment, opportunities that enable the individuals, communities and the nation to grow, thrive and prosper. and versatile professionals who will prove their mettle in the global market”.**

Perspective plans toward accomplishing the vision and mission of our College:

- Adequate teaching learning facilities to boost the intellect of the students. The institution is striving hard to introduce various job oriented courses and other subjects which has local demand to provide wider choice to the students and to make them employable in the job market. In the year 2021, we have successfully introduced Data Entry Operator Cum Stenography by training partner Knack Millennials of NSDC.
- Providing maximum facilities in the curriculum to keep pace with the advanced knowledge and technology.
- Strengthening relationships with alumni and important stakeholders for fund mobilization, business ideas, placement opportunities, and career options.
- Spreading awareness about mental health and stress management among all stakeholders.
- Re-inventing practices and setting up facilities for energy conservation and a sustainable environment.
- Upgrading digital resource facilities.
- NSS activities to promote social cohesion and sense of oneness.
- Financial assistance to the needy and poor students.

- Enabling speciallyabled friendly environment and inclusive education.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college is a prime institution in the district that aims to cater the needs of students belonging to diverse socio-economic background and cultivates moral, intellectual, social, spiritual development of its students. It emphasizes to transform educational spectrum by providing quality education resulting in the development of competent and conscientious human resource to face the emerging challenges at global level.

The confluent approach of the Principal and faculty develops and implements the quality policy and plans in order to uphold the mission and vision of the college. The governing body of the college works in close collaboration with the Principal to regulate and maintain an amicable and conducive environment required for the purpose. The Principal as the head of the institution implements decisions and gets them executed through its Teaching and Non-teaching staff. The decisions and policies of the management are taken in consultation with staff and student bodies. The faculty and committees meet regularly to discuss and implement important decisions regarding academic and co-curricular activities of the college. The institution strictly adheres to the academic calendar to accomplish its objectives.

The institution policy believes in involvement of all staff in decision making and to streamline the same, various committees at institutional level are formed that looks after academic and administrative activities to the realization of vision and mission of the institution. Different committees of college such as NSS, Sports, IQAC, Library, etc. are working in coordination to provide facilities and platform for the students to channelize their energies in proper channels. Instead of rote learning, creativity in students is built up with the activities like writing, painting, and reading competitions. Eminent personalities from Science, Arts, Commerce and Social Science are regularly invited to inspire and boost the morale of the students. The management specifically ensures the welfare of all the staff members and for that Seminars, faculty development and training programs are regularly organized.

The governance is swift in taking decisions and their execution. The head of the institution in consultation with the faculty regularly works out the strategic and administrative planning for smooth functioning and progression of the institution. The principal takes up important matters pertaining to infrastructure, capacity building, enhancement schemes, welfare measures and other related issues to facilitate students in their pursuit for quality education. The principal effectively manages affairs of the institution laying focus on accountability, democratic principles and discipline. The office of the principal is open to all and the principal entertains suggestions and feedback from all stakeholders of the institution. In sum, teachers and students are involved in supporting the administrative, academics and extracurricular aspects of the college.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institution has a well drafted and formally stated quality policy. The institution develops a very comprehensive plan through IQAC. The academic calendar is set in advance. To ensure its implementation, the management transfers the job to the departments headed by HODs. The principal also acts through the committees and these committees are given the action plan with a focus on student development. The institution keeps in touch with other institutions to ensure advancement and innovation. The various decisions and matters are reviewed periodically during the meetings chaired by the principal.

Perspective Plan for the development of college:

- Standardizing the ICT based teaching-learning process.
- To initiate Value added certificate courses.
- Strengthening industry-institute interaction.
- Organizing National and International Conferences.
- To Start various UG Courses like Geography and Islamic Studies in the college.
- Starting of BBA, Geography, Islamic Studies courses in the college
- Enrich the laboratories of the college
- Construction of Auditorium block.
- Establishment of sufficient number of smart class rooms and ICT Laboratories as pedagogical tools.
- Construction of washroom for college canteen.
- Updating college Library by introducing more books and journals as per the requirement of the syllabus
- Installation of additional water purifiers.
- Construction of Science and Arts Block.

Activities successfully implemented based on the perspective plan laid out in 2020 are the newly constructed pre-fabricated huts, badminton and volley courts of international standard. The initial stages of the project entailed months of strategic planning before the foundation stone of these structures was laid.

The prefabricated huts, hostel, college canteen has been constructed with a balanced approach, and with careful consideration of the ecosystem of the college. Utmost care was taken for minimum disturbance to the surrounding area.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment, service rules and procedures, etc.

Response:

Response:

Organizational structure includes; the Principal, Academic Staff, Administrative Staff, Technical Staff, Faculty Head, Assistant Professor, Lab Technician and Office Assistant. The organogram of Model Government Degree College Charar-i-sharief reflects the democratic character and shared responsibilities with which governance takes place. While the overall supervision of administration and the regulation of finances of the college rests with the Advisory committee, the administration and execution of everyday functions lies in the charge of the Principal. The functions of the Principal in turn are supported by the faculty and the non-teaching staff.

The Principal, as the chief administrator of the college, supervises and manages the overall functioning of the college. The Principal is also the ex-officio chairperson of the Staff Council. The teachers-in-charge work in collaboration with the Principal and their respective departments in accomplishing the academic, financial and co-curricular requirements of the departments. The college Financial Audit Committee deals the matters related to internal finances and financial audit of the college. The administrative decisions are implemented through the various committees who are assisted by a team from the administration and the accounts section.

Recruitment Procedure: -The teaching and non-teaching staff is appointed by the government of Jammu and Kashmir. The Gazetted posts are recruited after thorough selection process by the Jammu and Kashmir Public Commission and the Non-Gazetted posts by Jammu and Kashmir Services Selection Board. The faculty on academic arrangement is appointed by the department of higher education through Nodal college after ascertaining the fulfilment of eligibility criteria.

Promotion: - There is a promotional procedure determined by the Department of Higher Education Jammu and Kashmir Government.

Service Rules: The services of the college employees are governed by the Jammu & Kashmir Civil Service Rules (JKSCR)

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has a well drafted and formally stated quality policy. The institution develops a very comprehensive plan through IQAC. The academic calendar is set in advance. To ensure its implementation, the management transfers the job to the departments headed by HODs. The principal also acts through the committees and these committees are given the action plan with a focus on student development. The institution keeps in touch with other institutions to ensure advancement and innovation. The various decisions and matters are reviewed periodically during the meetings chaired by the principal.

Perspective Plan for the development of college:

- Standardizing the ICT based teaching-learning process.
- To initiate Value added certificate courses.
- Strengthening industry-institute interaction.
- Organizing National and International Conferences.
- To Start various UG Courses like Geography and Islamic Studies in the college.
- Starting of BBA, Geography, Islamic Studies courses in the college
- Enrich the laboratories of the college
- Construction of Auditorium block.
- Establishment of sufficient number of smart class rooms and ICT Laboratories as pedagogical tools.
- Construction of washroom for college canteen.
- Updating college Library by introducing more books and journals as per the requirement of the syllabus
- Installation of additional water purifiers.
- Construction of Science and Arts Block.

Activities successfully implemented based on the perspective plan laid out in 2020 are the newly constructed pre-

fabricated huts, badminton and volley courts of international standard. The initial stages of the project entailed months of strategic planning before the foundation stone of these structures was laid.

The prefabricated huts, hostel, college canteen has been constructed with a balanced approach, and with careful consideration of the ecosystem of the college. Utmost care was taken for minimum disturbance to the surrounding area.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 24.41**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	3	3	2	3

File Description	Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The mechanism being applied for the performance appraisal of the staff includes the evaluation, assessment and judgments on the basis of their performance in shouldering their assigned duties and responsibilities in the areas of academic, co- curricular, extra co-curricular, administrative affairs, institutional development, research work and social service. Moreover, the performance is also evaluated on the basis of feedback sought from the students.

Appraisal for the teaching staff:

Performance Appraisal of teaching staff –The Institution has a Performance Based Appraisal system (API-PBAS) notified in the UGC regulations 2010 (and the two amendments thereafter) for assessing performance of teaching staff of the college. The performance of the teacher is assessed through academic performance indicators based on performance based appraisal system (PBAS) to be submitted by each applicant. The annual self- assessment for the performance based appraisal system (API) include category I, II and III for the evaluation of teaching, learning, co-curricular, extension and professional development. The teachers have to fulfill the minimum API Scores indicated in the appropriate API system tables by submitting an application. Every regular teaching staff fills up and submits his/her Annual Performance Reports (APRs) every year to the college. The principal of the institution verifies every APR of the teaching staff, marks his opinion and sends them to the administrative department of the J&K Higher Education Department for further actions.

Appraisal for the non-teaching staff:

The non-teaching staff at Model Govt. Degree College Charar-i-sharief comprises a diverse support staff which functions as the backbone of the college. This includes the administrative and accounts staff, the laboratory staff, and housekeeping staff.

There is a performance appraisal system for non-teaching staff of the college as well. Every regular non-teaching staff has to fill up and submit APR (Annual Performance Report) as and when needed. The principal of the institution checks every APR of the nonteaching staff marks his opinion and sends them to the respective agencies. The college maintains confidential reports/documents of non-teaching staff to be submitted to the higher agencies at the time of need. Based on the contents of the APR, various promotions

and benefits are granted in favor of the employees by the concerned higher authority.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words

The institution has a mechanism for both internal and external audit for better financial management and resource utilization.

Internal Audit: The Institution conducts internal audits regularly. The principal of the college designates a committee comprising of senior and experienced faculty members to conduct an internal audit and physical verification of the stocks and store. The designated committee conducts the internal audit and stock verification, and submits the report to the principal within prescribed time period for maintenance of record.

External Audit: The external audit of the college is conducted by an inspection team from the Audit and Inspection Cell, J&K Finance Department.

Furthermore, the college facilitates timely submission of expenditure statement for obtaining utilization certificate from Chartered Accountant. The Utilization Certificate is forwarded by the Principal to funding agency.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response: The institution has a well-developed mechanism to monitor effective utilization of the available financial resources for the development of academic processes and infrastructure development. Since the college is run by committee system, the committees decide various strategies for the optimal mobilization of funds and resource utilization.

Fund Mobilization:

- Institutional budget is prepared every year by taking into consideration of recurring and nonrecurring expenditures. This is to ensure timely and routine maintenance and up gradation of laboratories, library, computing facilities, classrooms, and other equipment's and facilities.
- Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. Along with this all coordinators of different cells viz., Scholarship Committee, Examination Cell, Development Committee, Advisory Committee, NSS Cell, etc. are instructed to submit their requirements/budget to Principal.
- All the major financial decisions are taken by the Institute's Advisory / Development / Purchasing Committees along with the Principal.

All the major financial transactions are analyzed and verified by the college committees under various heads and accordingly the requisition for funds is made to the Administrative/Planning department of J&K Higher Education Department. The requirements are put in the following heads. College Development, Library/Books and Journals, Repair and Maintenance, Printing and Stationary, Lab and machinery Equipment's, Seminars and Sports, Furniture and furnishing, Salary Etc.

- Funds are also generated from certain components of students' fees.
- After taking approval from the College Canteen Committee, a space marked for college cafeteria is leased to an eligible caterer.

Resource utilization

- Institute adheres to Utilization of budget released by the J&K Higher Education Department for academic and administrative expenses.
- The procurement of items/services is done by following the necessary codal formalities by the college committees under the supervision of the college principal.
- The payments is released after delivery of the respective goods/services as per the terms and conditions mentioned in Purchase order.

- **The whole transaction is transparent and the record is maintained along with proper and authenticated bills and vouchers. The bill payments are passed after testing & verification of items/services. Only authorized person operate the transaction through bank.**
- **Respective persons/committees ensure that whether suitable equipment/machinery with correct specification is purchased.**
- **The entire process of the procurement of the material is monitored by the Purchase committee and the principal at institutional level besides the finance department at corporate office level.**
- **All financial documents and bills are processed by the accounts section, the concerned convener and the principal. Transparency is maintained throughout the entire process and allocated funds are optimally utilized Financial audit is conducted by the Finance Department to verify the compliance.**

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Two practices institutionalized at Model Govt. Degree College Charar-i-sharief with IQAC initiatives are:
(i) **Academic audit** (ii) **Feedback mechanism.**

I. Academic Audit (AAA): The IQAC initiated the Academic and Administrative Audit (AAA) primarily to take account of teaching-learning processes in all disciplines and to institutionalize documentation and record-keeping of all academic and administrative matters of every department. The internal academic audit is conducted by academic coordinators every semester for fulfillment of IQAC-driven practices toward quality assurance. The process requires a self-regulated assessment of teaching-learning processes and a systematic management of documents. The peer-review based audit evaluates the fulfillment of the following procedures in teaching-learning processes and laboratory management:

The IQAC and academic coordinators assess the documents related to the following:

Preparation of academic calendar; selection of papers to be taught; timely distribution of time table; submission of lesson plan and compliance report of curriculum delivery as per the schedule; and delegation of responsibilities and formation of internal committees for department activities Teaching methodology, use of ICT facilities, and opportunities for experiential learning are also apprised of at the audit meeting. Documents of internal assessment, policy for moderation of marks, steps taken to assist slow learners, and analysis of the results of end-semester examinations are examined meticulously as part of the audit process. It also assesses if the teacher-student mentoring programme, which provides a meaningful platform for engaging with students and addressing their concerns, takes place regularly. The auditors also determine if the laboratories in the college follow proper organization and management procedure; conduct stock verification of laboratory equipment and consumables. Documentation of faculty achievements (paper presentation/participation in faculty development courses, publications, honors and distinctions) is also registered at the audit.

II. Feedback mechanism: The IQAC at Model Govt. Degree College Charar-i-sharief has implemented a feedback system for students based on institutional parameters such as infrastructure and facilities, curriculum delivery and pedagogy, discipline and environment, staff and support, and so on.

Feedback system is crucial to institutional progression as it allows for self-reflexivity and reform. The feedback submitted is analyzed, and measures are taken for reform and redressal. They function as the catalyst for upgradation of teaching-learning processes, developments in infrastructure and facilities, skill-enhancement and professional development of the staff, capacity building and enrichment of students.

The online feedback mechanism at our College offers a constructive self-assessment procedure integral to fostering and enhancing academic excellence and institutional development.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Two institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are: (I) **Academic Review** (II) **Implementation of ICT and Experiential Learning**

Academic Review

The college follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes:

The Academic Audit (AA) is the primary teaching-learning review conducted after every semester. The AA evaluates the fulfilment of institutional parameters of planning, execution and record-keeping of teaching practices, curricular, and co-curricular activities. With the implementation of the AA, there is uniformity in conceptualization of the structure and methodology of academic and extracurricular routine in every academic session. All the departments in the college abide by the institutional norms (initiated by the IQAC) such as: timely submission of workload requirement for forthcoming session; timely distribution of time table among faculty; course completion according to lesson plan; academic and extracurricular work delegation within the department; use of ICT in teaching practices, wherever applicable; execution and moderation of internal assessment(s); assessment of learning-outcome by identifying high performing and low performing students, analysis of end-semester examination results, and so on. Such detailed institutional parameters have been instrumental in strengthening the competitive spirit on campus and streamlining the entire process of teaching-learning.

Review of learning-outcome takes place by evaluating students' interactions in classroom, participation in extracurricular activities, and their performance in internal assessment and end semester examination.

Every department presents a report of students' academic performance at the audit meeting. The Internal Assessment Committee also reviews and regulates the practices of evaluation of students (conducted through internal assessments like tests, assignments, presentations, and projects). This exercise is based on the final internal assessment reports submitted by the teachers-in-charge of all departments after moderating the marks of students in all papers taught in the department.

Teaching and Learning reforms:

The IQAC at Model Govt. Degree College Charar-i-sharief encourages and ensures continual reforms in teaching-learning methodologies. It lays impetus on the adoption of ICT in teaching practices. In these ongoing COVID-19 times, teaching-learning has been supported by various virtual platforms. These tools are used for video-lecture and interaction, sharing study materials, and assigning and assessing assignments. To complement curricular learning, experiential learning takes place through educational tours, field study, film screenings, skill-based workshops and webinars. Add-on courses in computer and other skill-enhancement activities have also sharpened the skill sets of students.

Incremental improvement in academic area during last five years

- Roll and Result had improved gradually during last five years.
- The college has introduced CBCS with effect from 2016.
- Good number of students of the college got admission for PG courses in different Universities.
- The institution is working more effectively in co-ordination with teaching, non-teaching staff and students.
- The IQAC has started functioning in co-ordination with staff members and students.
- Grievances of staff and students are resolved properly and swiftly.
- The full time teacher's number has been increased.
- The percentage of teachers for undergoing orientation/refresher courses has significantly increased.
- The college has conducted a One Day Seminar on "LOCF" in the year 2019.
- The Co-Curricular and extra-curriculum activities have increased immensely in the last few years.
- Construction of pre-fabricated lecture blocks.
- Number of Text and reference Books in the Library has been increased many folds.
- Starting of BCA, B.COM, Kashmiri and Persian courses and courses like Geography, Islamic Studies are in the pipeline.
- Automation of the College Library .
- Construction of Girls Common room.
- Starting of digital literacy courses.
- Introduction of Skill Enhanced Courses (SEC's) and Discipline Specific Electives (DSE's) course in the curriculum.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO**

Certification, NBA)**Response:** B. 3 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

N
A
A
C

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response:

Our college is distinctive related to gender equity issue. In a small family of about sixteen regular both teaching and non-teaching members there are seven female members. Our various committees viz College Advisory committee, Career Counselling cell, Woman empowerment cell, Seminar and debates committees, are headed by our female colleagues.

During classwork and examination due care is taken, to ensure safe and secure environment for female students. Female students are also included in committees like, Advisory, Woman Empowerment, Sexual harassment, IQAC of the college. In debates and seminars, female students take active participation and to encourage more, awards and certificates are awarded to them.

The college is a co-education institution and understands the gender sensitivity, therefore thrives to educate the students regarding various issues. To facilities and aware the students about women issues and other related issues, the college has constituted anti-ragging cell, Committee Against Sexual Harassment and Women Empowerment Cell. The college has conducted some gender equity discussions with the students.

Safety of students starts with a safe campus. The college has brought the entire campus under the CCTV surveillance, so that female students should feel safe and secure. The college

campus is located in a gated community which is guarded by security guard and the college is walled high from all the sides with concertina wire on top of wall. Besides this, the identity of everyone entering the college premises is duly checked every day. The I-cards of students provided by college admission section is checked in routine manner and the staff maintains the discipline in the college campus all the time. Grievance boxes installed in college campus, helps the students to voice their grievances. Grievances are addressed regularly by grievance redressal cell and disposed in consultation with worthy principal. If the grievances are related to safety and security of the female students, a meeting is called straightaway to resolve the issue and provide the best remedial solution. No compromise to female safety and security is made. If there are any offenders, strict action is taken against them to make sure that such incidents don't happen again in future. The College administration has dedicated one large park to female students with shaded benches and named it after a renowned female poetess of Kashmir Lala Ded. To take due care of female students, separate wash rooms have been allocated to them. To feel at home for female students, Washrooms allocated to females have been provided with Manual Sanitary Napkin vending Machines, available at nominal payment. This year one common room has been constructed for female students adjacent to their dedicated park and washroom with the aim to provide female student's relaxation and peer bonding. The room is well furnished and fairly ventilated with proper lighting. During spare time students can use Wi-Fi facility available in the college to access various knowledge enriched websites.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The college is situated at serene and beautiful location, hence preserving and enhancing the local environment is of paramount importance. On going construction works in the college campus makes it difficult to keep the surroundings neat and clean. Despite these huddles, College administration is taking every possible steps to keep the campus green. To dispose liquid waste coming from washrooms, underground soakage pits have been constructed. Rain water from roof tops and surroundings of college campus get collected in drains present on both sides of main road , library block and administrative office. Collected water is then pored in a underground water charging pit. For human fecal matter from all the washrooms of college, septic tanks connected with soakage pits are present underground. The waste generated in the college is collected and da,ped at a place away from student rush. The college hire JCB for a day that dug a pit wherein the organic waste is dumped. Bins are kept on all floors of the academic block,

library block and academic block. Apart from these, bins are kept in the lawns and sideways of the paths. Waste is collected in a CGI constructed shed. On accumulation of waste, college administration telephonically inform town municipal committee. The said committee send their waste collecting vehicles to college for the waste collection. The college is a no-polythene zone, hence the non-biodegradable material is least present in the campus. The college canteen provides fresh food that is prepared in hygienic conditions and the waste from the canteen has a separate pit. The canteen does not provide fast food/junk food which is the main cause of soil pollution, hence keeps the campus green and clean. The college is recent in its existence so does not have any e-waste till now. A policy for proper disposal of e-waste will be framed in the next academic session.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit

2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our college is distinctive in the sense that it is located in world famous saint Sheikh Noor Din Sahib commonly known as sheikh ul Alam's, home town Chari-i-Shrief. People from very community without any cast, creed and religion come and pay their homage at his shrine. Local Awqaf body leave no stone unturned to facilitate the pilgrims for their safe and secure stay at the shrine. Our Institution's NSS team visits the shrine at the time of Urs to facilitate the pilgrims from every religion. Local Awqaf has time again appreciated the role played by the college at the time of need at the shrine. In the mystic poetry of saint, sheikh ul Alam stressed on universal brotherhood and harmony among people of various religions. College organizes various programmes to let our youth know about the rich cultural diversity present in poetry of Kashmiri language.

File Description	Document
Any other relevant information.	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our college is fully committed towards constitutional obligations of our country. To sensitize students and college the staff, political science department of our college organizes SVEEP (Systematic Voters' Education and Electoral Participation program) programmes at different occasions during the academic session. During Parliamentary, Assembly and Panchayat elections, college staff actively take part in election campaign in different capacities. College debate and seminar committee in collaboration with political science department organizes seminars to let students know about rights, duties and responsibilities enshrined in the constitution. oaths are taken at different occasions to refresh our understanding and knowledge about our duties and obligations. During COVID pandemic college NSS Volunteers under the able leadership of NSS programme officers of our college took various initiatives to stop spread of COVID infections. College became part of contingent when in collaboration with district health team organized number of COVID testing drives.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our college is committed to break the barriers of cast, religion between various communities. National days like Replic day, Independance day, Gandhi Janti is celebrated in our college with enthusiasm. Festivals like Eid ul Fiter and Eid ul Azha is celebrated each year with great fervor and enthusiasm. Greeting and pleasantries are exchanges between students and staff. on the occasion of celebration of Urs of Alamdari Kashmir, NSS volunteers take active part at the site of shrine present in the locality of Chararisharief.

College debate and seminar committee organizes seminar, Quizes to mark the occasion of different commemorative days. NSS units of our college perform various activities like cleanliness plantation drives on these occasions. College Debate and Seminar committee remains busy throughout academic session in conducting seminars and other co-curricular activities. College observes number of days like Womans day, Arbor Day, Independence day, Voters Day etc.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Practice 1 Title: The Knowledge Hub (College Library)

The strength of higher education institution is measured by the quality of its library. In grooming the student by an institution Library plays pivotal role. To aid and assist the student in their studies, the library strives to play a central role. The library is known as the heart of any institution and better services the library is able to provide the better is the educational standard of an institution.

Objectives:

1. Provide best library services with the integrated use of modern technology.
2. Provide qualitative text section in accordance to growing student enrollment.
3. Provide enriched and exhaustive reference and text material to students.
4. Help students in preparation of various competitive examinations.

The Context:

1. The main hurdle for the development and expansion is limited space in Library block.
2. Full automation of Library is a challenge.
3. Limited staff available for providing service to students.

The Practice:

The library thrives to follow the basic fundamental laws of library science. The recent development from the past two years has tried to ensure that every reader gets his/her book and that the time of the user is not wasted. To carry out this, around books worth more than lacs have been purchased for the students in the past two years. The college library houses more than 10500 books that includes variety of state and national newspapers, magazines related to various spheres of education and collection that is circulated by

fellow colleges such as newsletters, magazine. The college has tried its level best to invest maximum to the library development. In the year 2018, the library started offering reprographic services for the students, the browsing centre with 4 PC's was made functional with internet connectivity, as of now high end systems has gone up to 10. library is now wi-fi enabled. Centrally located library has near about 200 books in reference section, 250 in prose and poetry corner and 300 books in career counselling section. To support these activities 24x7 power backup has been installed and the collection keeps growing with introduction of national newspaper, magazines. To provide a comfort zone for readers, four fully operational AC'S have been installed in library. 3.0 SOUL software is in use, that is highly user friendly and easy to operate. Library has Reading room with 20 x 20 dimensions. In academic session 2020-21 new books for food science have been added to further diversification. The library has subscribed to seven dailies and 02 national newspapers with around 05 magazines for current affairs knowledge to keep the users abreast with the current happening around them.

Evidence of Success:

To find the success of library, the daily visits by the users is mandatory. With a collection developed in minimum financial support, the library tries to fulfil its user's demand. On an average, 60-70 visits are made by the students in a day, excluding the faculty and non teaching staff of the college. On an average day about 30-50 books are being issued which shows the importance and need of the library. Every day the students sit in the library reading room for reading the newspaper, refrance books, competitive books etc. For getting the feedback form the students, there is one suggestion box installed in the library. tries to evaluate and improve its services. With the browsing centre reprographic service, the students are more frequently visiting the library to fulfil their academic as well as vocational information needs.

Problems

- Only one Librarian is available for near 1500 students.
- Required Space of Library is a challenge.
- The library needs more manpower for delivering the library services efficiently and promptly.

Practice 2 Title: Learning from Tech-savvy's

Use of modern day technology in teaching and learning is need of an hour. These innovative approaches in pedagogy will replace conventional learning and will bring much needed change in our educational set up. With the use of ICT tools in classrooms, changes in understanding subject and to develop critical thinking in young minds. ICT tools contribute to high quality lessons since they have potential to increase students' motivation, connect students to many information sources, support active in-class and out-class learning environments,

1. Objectives:

2. Develop thinking skills, and prepare students better to deal with ongoing technological change in society and the workplace.
3. To provider creative and individualized options for students to express their understanding.
4. To keep pace with advanced learning in higher education institutions.

5. With the use of internet in the classroom, student can have multiple sources of knowledge across the globe.
6. Provide access to modern technology of learning to students from rural background.

The Context:

1. Availability of internet services 24x7 with high speed remains a bottleneck.
2. Introduction of new approach in teaching faces early criticism from both learners and teachers

The Practice:

The first and the foremost responsibility of any educational institute is to provide a education to students in accordance with modern trends. Although our college has limited accommodation for near about 1500 students. There are only seven classrooms and five labs. Four labs. are for Botany, Zoology, Physics, chemistry and one for BCA. Need is being felt to provide education on platform at par with advanced institutions in and outside the country. All the available Classrooms with traditional markerboards and projector technology were replaced by **Interactive Flat-Panel Display (IFPD)** boards. The IFPD'S in the classrooms are being used to deliver lectures and playing course videos/audios that helps in better communication. Entire campus has been turned into WI-FI enabled campus. ICT tools have now replaced the traditional teaching aids. For co-curricular activities like seminars, debates, workshops and other related activities, auditorium has been also provided with one IFPD. A diesel generator for the purpose to provide uninterrupted power supply is recently been purchased. Diesel Generator is connected with academic block to provided necessary backup for the learners.

1. Evidence of Success:

This academic session showed considerable increase in admissions as compared to previous year. This year college admitted 627 students, with 358 males and 269 females. Last year only 290 students were admitted with 145 each males and females. Attendance of students in classrooms has increased as compared to previous year. Due to lockdown period in COVID-19, we had few opportunities for offline classes.

1. Problems Encountered and resources required

Frequent power cuts and non availability of continuous internet services with slow speed proves in major huddle in using ICT Tools in classrooms.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The first and the foremost responsibility of any educational institute is to provide a sustainable and favorable environment for education. Keeping in view of growing enrollment in the college and to provide best possible environment for learning, college administration, purchased electronic as well as non-electronic items for the students this academic year (2021-22) on priority basis. Thrust is being given to introduce ICT tools in teaching and learning process. Need is being felt to provide education on platforms at par with advanced institutions in and outside the country. In this direction, college administration on priority basis purchased furniture and equipments to provide the education in accordance with modern trends. Classrooms with traditional markerboards and projector technology were replaced by Interactive Flat-Panel Display (IFPD) boards. The IFPD'S in the classrooms are being used to deliver lectures and playing course videos/audios that is helping in better communication. Entire campus has been turned into WI-FI enabled. ICT tools have now replaced the traditional teaching aids. For co-curricular activities like seminars, debates, workshops and other related activities, auditorium has been also been provided with one IFPD. A diesel generator for the purpose to provide power supply is recently been purchased. Diesel Generator is connected with academic block to provided necessary uninterrupted backup for the learners. For science stream, temporary arrangement in prefab huts is made to provide better environment for learners during practical work. There are four Laboratories each for Physics, Chemistry, Botany and Zoology. Each laboratory has been provided with one ceramic board along with wi-fi enabled podium for better understanding. For practical purpose, Botany and zoology museums are being established in their respective laboratories. Department of Botany is developing one Botanical Garden in the Campus. Along with curricular and cocurricular activities, stress on extracurricular activities on modern lines is also been given. To begin with, the physical education department of our college is equipped with state of art volley ball courts and badminton courts. One Gym centre for both male and female students is present in the physical education department. Equipments both types viz mechanical and manual were purchased for the Gym center. Equipments were then installed at a suitable place, to have easy access for the enrolled students. Separate timings for boys and girls has been adjusted in time table for Gym facility. sports facilities for other games like cricket, Football, are also available in the department.

When the environment is clean, and there is place for students to relax after continuous presence in classrooms, positive energy flows, hence creating a conducive atmosphere. Keeping these positive thinking in mind, number of resting benches with shades in both boys and girls parks were installed. MGDC Charar-i-Sharief believes in value driven organizational culture propagating the campus as a family so that the learners become achievers and lead the society towards a better future through self-realization, hard work, leadership, creativity, team spirit, honesty, discipline and proactive involvement

5. CONCLUSION

Additional Information :

The college is positively moving from local to one of the best colleges in Budgam district, in its approach. In this direction college is carrying out educational, research and extension activities conforming to higher education standards and for fulfilling the Sustainable Development Goals. It is in this spirit, the college has signed MOUs with Earth Day Network, and Wildlife Conservation Fund (WCF) to work on Protection, Conservation and Research on Wildlife, Forests and Environment and to stimulate the thinking among students and faculty.

Concluding Remarks :

The college is on its path to take on future challenges of higher education. The college strives to maintain and sustain standards of teaching-learning process, research and innovation which continue to guide curricular and co-curricular thrusts of the college. The journey with few students in transient sheds to its own campus with ever-increasing infrastructural and academic facilities is the sign of it to provide the leadership in the discipline of various streams of study it offers. Keeping the pace with changing demands and scenario of higher education, the college is updating and enriching the new and skill based courses. Starting with BA in 2012, the College introduced Bachelor Programmes in BCA and Commerce in the year 2018 besides many skill courses. Recently the college had applied to get affiliation for BBA, Food technology and Information Technology courses and an inspection team from Parent University visited the college for the said purpose. The visiting team showed green signal and was satisfactory with the infrastructure present in the college. Furthermore, the college strives to provide better pedagogical, research, academic and infrastructural facilities. The college responsibly engages with people and makes knowledge and information accessible to all the sections of the society. The college aptly lives up to its vision and mission.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>75</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1	0	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	75	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
1	0	0	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
75	0	0	0	0																	
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) Students</p> <p>2) Teachers</p> <p>3) Employers</p> <p>4) Alumni</p> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: D. Any 1 of the above Remark : Input edited as 5 sample feedback forms of only students have been provided by HEI</p>																				
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>290</td> <td>361</td> <td>305</td> <td>284</td> <td>148</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>290</td> <td>361</td> <td>305</td> <td>284</td> <td>148</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	290	361	305	284	148	2020-21	2019-20	2018-19	2017-18	2016-17	290	361	305	284	148
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290	361	305	284	148																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
290	361	305	284	148																	

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**2.3.3.1. Number of mentors**

Answer before DVV Verification : 32

Answer after DVV Verification: 24

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	3	3	3	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	3	3	3	1

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 19.4

Answer after DVV Verification: 10

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	3	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

0	2	3	1	1
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Remark : Input edited referring data uploaded by HEI

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	4	6	2

Remark : Input edited referring data uploaded by HEI.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	2	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Input edited as awards to institution will only be considered .

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 13

Answer after DVV Verification: 8

4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 562"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>364.8994</td> <td>47.56248</td> <td>47.58977</td> <td>54.27624</td> <td>16.58538</td> </tr> <tr> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 642 1046 815"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>364.8994</td> <td>47.56248</td> <td>47.58977</td> <td>54.27624</td> <td>016.5853</td> </tr> <tr> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Remark : Audited statement of expenditure of last five years highlighting components duly signed by Chartered accountant and Principal uploaded has not been uploaded by HEI so could not verify the Expenditure for infrastructure augmentation</p>	2020-21	2019-20	2018-19	2017-18	2016-17	364.8994	47.56248	47.58977	54.27624	16.58538	1					2020-21	2019-20	2018-19	2017-18	2016-17	364.8994	47.56248	47.58977	54.27624	016.5853	1				
2020-21	2019-20	2018-19	2017-18	2016-17																											
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1																															
2020-21	2019-20	2018-19	2017-18	2016-17																											
364.8994	47.56248	47.58977	54.27624	016.5853																											
1																															
4.2.2	<p>The institution has subscription for the following e-resources</p> <ol style="list-style-type: none"> 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources <p>Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: B. Any 3 of the above Remark : Input edited as per supporting documents</p>																														
4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1776 1046 1910"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22.42646</td> <td>19.23701</td> <td>0.14914</td> <td>6.49106</td> <td>9.86479</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1991 1046 2085"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	22.42646	19.23701	0.14914	6.49106	9.86479	2020-21	2019-20	2018-19	2017-18	2016-17															
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2020-21	2019-20	2018-19	2017-18	2016-17																											

22.42646	19.23701	0.14914	6.49106	09.86479
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Remark : Audited Income/Expenditure statement highlighting the expenditure for purchase of books and journals has not been uploaded by HEI so could not verify the same

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 70

Answer after DVV Verification: 28

Remark : Input edited referring Certified E-copy of the ledger for footfalls for 5days of july 2018

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.34775	1.35109	1.95008	0.91072	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.34775	1.35109	01.95008	0.91072	0

Remark : audited income and expenditure statement highlighting the items of expenditure incurred on maintenance of physical facilities and academic support facilities duly certified by Head of the Institution and CA has not been uploaded by HEI so could not verify the same

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
698	0	33	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
693	608	244	272	191

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
698	0	33	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	33	0

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
46	0	0	0	0

Remark : Input edited referring data uploaded by HEI

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	5	6	3	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
07	3	1	2	0

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9	4	4	5	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	3	3	2	3

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: B. 3 of the above

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: B. 3 of the above</p>
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2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1080</td> <td>1021</td> <td>846</td> <td>598</td> <td>410</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1496</td> <td>1021</td> <td>846</td> <td>598</td> <td>410</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1080	1021	846	598	410	2020-21	2019-20	2018-19	2017-18	2016-17	1496	1021	846	598	410
2020-21	2019-20	2018-19	2017-18	2016-17																	
1080	1021	846	598	410																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1496	1021	846	598	410																	
1.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>78</td> <td>27</td> <td>99</td> <td>66</td> <td>49</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>78</td> <td>27</td> <td>59</td> <td>65</td> <td>48</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	78	27	99	66	49	2020-21	2019-20	2018-19	2017-18	2016-17	78	27	59	65	48
2020-21	2019-20	2018-19	2017-18	2016-17																	
78	27	99	66	49																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
78	27	59	65	48																	
2.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>32</td> <td>19</td> <td>16</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>19</td> <td>16</td> <td>10</td> <td>10</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	32	19	16	10	10	2020-21	2019-20	2018-19	2017-18	2016-17	24	19	16	10	10
2020-21	2019-20	2018-19	2017-18	2016-17																	
32	19	16	10	10																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
24	19	16	10	10																	

3.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
389.89425	65.03102	47.84441	60.94646	26.54857

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
389.89425	65.03102	47.84441	60.94646	026.5485

3.3 **Number of Computers**

Answer before DVV Verification : 85

Answer after DVV Verification : 76